



**Southern Trinity Groundwater Conservation District**  
 420 North 6th Street  
 P.O. Box 2205  
 Waco, Texas 76703  
 254 759-5610  
 stgcd@att.net

**FOR DISTRICT USE ONLY**

Registration Amendment Application No. \_\_\_\_\_  
 Application Rec'd: \_\_\_\_\_  
 Fee Rec'd: \_\_\_\_\_  
 New Well Construction Rec'd: \_\_\_\_\_

**Application for Exempt Well Registration**  
**(Less than 100 feet)**

**Instructions:** This application is to be used for registration of an exempt well and must be **completed, signed, notarized and returned to the District.** Please keep a copy of this application for your records. **Please print or type legibly. Incomplete applications will be returned.**

**Fee required:** A registration application fee of \$100.00 must accompany this application. Only personal or cashier's checks or money orders made out to the Southern Trinity Groundwater Conservation District will be accepted. **NO CASH PLEASE.**

**Part I – Registrant Information**

- Individual                       Partnership                       Corporation  
 Governmental Entity           Estate/Trust/Guardianship

Name: \_\_\_\_\_

Telephone No.:      Home (    ) \_\_\_\_\_ Business (    ) \_\_\_\_\_ Fax (    ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 (Street or PO Box)    (City)    (State)    (Zip)

Physical Address: \_\_\_\_\_  
 (Street)    (City)    (State)    (Zip)

E-mail Address: \_\_\_\_\_

**Part II – Well Owner Information**

Name of Well Owner: \_\_\_\_\_

**Please provide the following information if well owner is different from registrant:**

Telephone No.:      Home (    ) \_\_\_\_\_ Business (    ) \_\_\_\_\_ Fax (    ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 (Street or PO Box)    (City)    (State)    (Zip)

Physical Address: \_\_\_\_\_  
 (Street)    (City)    (State)    (Zip)

E-mail Address: \_\_\_\_\_

**Part III - Well Information**

A. Identify the location of the proposed well by legal description:

\_\_\_\_\_

B. Identify the physical address of the property upon which the proposed well will be located:

\_\_\_\_\_

C. Identify the location of the proposed well by latitude and longitude in decimal form:

Latitude: \_\_\_\_\_

Longitude: \_\_\_\_\_

**Example: 31.000000 -97.000000**

D. The size of the tract of land the proposed well site is located, including the total number of acres owned by the registrant upon which the proposed well is or will be located:

\_\_\_\_\_

E. Briefly describe the specific intended use of the water. Also indicate the approximate amount of water to be used annually for each purpose of use. If the proposed well will be used for more than one purpose, please indicate the approximate amount to be used annually for each purpose.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

F. Will the water produced be used on the property where the proposed well will be located? \_\_\_\_\_  
If no, please explain \_\_\_\_\_

\_\_\_\_\_

G. Will the proposed well be located on a site that complies with the well location and spacing requirements set for the in Subchapter B of Chapter 6 of the District Rules? \_\_\_\_\_

If no, please explain \_\_\_\_\_  
\_\_\_\_\_

H. The proposed total amount of groundwater to be withdrawn from the proposed well per year:

\_\_\_\_\_

I. The estimated rate of withdrawals from the proposed well: \_\_\_\_\_ gpm

**Part IV - Well Construction Information**

A. Identify the well driller who constructed or who is proposed to be used to construct the well:

Driller Name: \_\_\_\_\_

Driller's License No.: \_\_\_\_\_

Telephone No.: Home ( ) \_\_\_\_\_ Business ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Street or PO Box) (City) (State) (Zip)

Physical Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

E-mail Address: \_\_\_\_\_

B. State the proposed date the well construction operations are to begin: \_\_\_\_\_

C. The maximum rate of withdrawal that the proposed well will be equipped to produce: \_\_\_\_\_ gpm

D. Flow meter make and model: \_\_\_\_\_

E. Type of pump: \_\_\_\_\_

F. Size of pump: \_\_\_\_\_

G. Size of well casing: \_\_\_\_\_

H. Internal diameter of the casing: \_\_\_\_\_

I. Identify casing material: \_\_\_\_\_

J. Identify the cementing methodology to be used: \_\_\_\_\_

K. Total depth of proposed well: \_\_\_\_\_

L. Total depth of proposed well cement casing: \_\_\_\_\_

M. Predicted depth to the top of the water level: \_\_\_\_\_

**Part V - Supporting Documentation**

Please ensure that your application includes the following supporting documents, as applicable:

- A copy of a recorded deed or other legal documents verifying the registrant's ownership of or legal authorization to drill and own a well on the land upon which the proposed well will be drilled;
- A copy of any well drilling and completion report, driller's logs, geophysical logs, or well equipping report which pertain to the well; and
- A copy of any permit issued by the Railroad Commission of Texas relevant to the well.

**Part VI - Certification**<sup>†</sup>

STATE OF TEXAS                    §  
   §  
COUNTY OF MCLENNAN       §

I, the undersigned registrant, subscribe and affirm that:

- (1) the well will be installed, equipped, operated, maintained, and closed in a manner to preserve, protect, prevent the pollution, degradation, or harmful alteration of, control and prevent the waste of, prevent the escape of, and achieve the conservation of groundwater;
- (2) I intend the well to be installed, equipped, operated, maintained, and closed in accordance with the manufacturer’s standards, instructions, or recommendations, as may be applicable and with applicable local, state, and federal law; and
- (3) the information provided herein is true and correct and it shall be considered to be a fraud upon the District to knowingly give erroneous information in this application.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Printed Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

BEFORE ME, a notary public, on this day personally appeared \_\_\_\_\_ who stated that: (1) he/she has read the foregoing registration and any supporting attachments and that the statements contained therein are true and accurate; and (2) that he/she is duly authorized to sign this registration.

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Signature

<sup>†</sup> *If the registrant is an individual*, the registration shall be signed by the registrant or a duly appointed agent. An agent shall provide written evidence of his or her authority to represent the registrant. If the registrant is an individual doing business under an assumed name, the registrant shall attach to the registration an assumed name certificate filed with the county clerk of the county in which the principal place of business is located or with the Texas Secretary of State.

*A joint registration* shall be signed by each registrant or each registrant’s duly authorized agent with written evidence of such agency submitted with the registration. If a well or proposed well is owned by both husband and wife, each person shall sign the registration. Joint registrants shall select one among them to act for and represent the others in pursuing the registration with the District with written evidence of such representation to be submitted with the registration.

*If the registration is by a partnership*, the registration shall be signed by one of the general partners. If the registrant is a partnership doing business under an assumed name, the registrant shall attach to the registration an assumed name certificate filed with the county clerk of the county in which the principal place of business is located or with the Texas Secretary of State. The name of the partnership must be followed by the words “a partnership.”

*If the registrant is an estate or guardianship*, the registration shall be signed by the duly appointed guardian or representative of the estate and a current copy of the letters testamentary issued by the court shall be attached to the registration.

*If the registrant is a corporation, public district, county, municipality or other corporate entity*, the registration shall be signed by a duly authorized official. Written evidence in the form of bylaws, charters, or resolutions specifying the authority of the official to take such action shall be submitted along with the registration. A corporation may file a corporate affidavit as evidence of a corporate official’s authority to sign.

*If the registrant is acting as trustee for another*, the registrant shall sign as trustee and in the registration shall disclose the nature of the trust agreement and give the name and current address of each trust beneficiary. The registration must designate the trustee’s name followed by the word “trustee,” and the name of the trust for which the trustee is acting.